



01 April 2020

SECURITIES & EXCHANGE COMMISSION
Philippine Convention Center Secretariat Building
PICC Complex, Roxas Blvd.
Pasay City

Attention: Mr. Vicente Graciano P. Felizmenio, Jr.
Director, Market and Securities Regulation Department

THE PHILIPPINE STOCK EXCHANGE, INC.
6th Floor PSE Tower
5th Avenue corner 28th Street
Bonifacio Global City, Taguig City

Attention: Ms. Janet A. Encarnacion
OIC, Issuer Regulations Division and Head, Disclosure Department

Ms. Bea Cristina C. Reyes
OIC, Listings Department, Issuer Regulations Division

Re: Pilipinas Shell Petroleum Corporation
Request for Extension to File its 2019 Reports

Ladies and Gentlemen:

We refer to the Securities and Exchange Commission's Memorandum Circular No. 5, Series of 2020 and Notice dated 18 March 2020 in relation to the Extension of Filing of the 2019 Annual Reports including the Applicable Quarterly Reports for Year 2020 and the 2019 Audited Financial Statements and Relaxing of the Requirements thereof, respectively, issued in view of the Enhanced Community Quarantine (ECQ) to address the spread of COVID-19.

We respectfully request for an extension of time to file the Corporation's 2019 Annual Report and Audited Financial Statements, including the Sustainability Report (the "Reports") up until 30 June 2020. Using its available resources, the Corporation will endeavor to submit the Reports prior to the extension set. While its Board of Directors has approved the Reports on 26 March 2020, the Corporation expects no significant changes from said date until date of filing. The request for extension is necessary to deal with logistics and administrative constraints to finalize the Reports considering the restricted staff movements and work-from-home arrangements.

Moreover, the Corporation was constrained to move its Annual Stockholders' Meeting ("ASM"), which the By-Laws have set to be held on the second Tuesday in May. The Corporation made the relevant disclosure in the Current Report (17-C) filed after its Board Meeting. The Board likewise delegated the authority to determine the AGM date and closing of the Stock and Transfer Book to the President and Chief Executive Officer and the Treasurer. The Corporation plans to hold its ASM in July 2020, as may be finally determined by the foregoing officers and in compliance with the notice and legal requirements provided under the applicable laws.

Finally, the Corporation commits to continuously observe its disclosure obligations under the Securities Regulation Code and the Philippine Stock Exchange Consolidated Listing and Disclosure Rules and to comply with succeeding regulatory issuances.

We trust that you will respond favorably to our request. We acknowledge the prompt support provided by the Commission and the Exchange to allow us to abide by the legal requirements in an efficient and effective manner.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Erwin R. Orocio', with a stylized flourish at the end.

ERWIN R. OROCIO
Corporate Secretary

SECURITIES AND EXCHANGE COMMISSION

SEC FORM 17-LC

**(COVID 19)
NOTIFICATION OF INABILITY TO FILE
SEC FORM 17-A OR 17-Q**

Check One:

SEC Form 17-A [] SEC Form 17-Q []

Period/Ended Date of required filing 31 December 2019/14 April 2020

Date of this report 08 April 2020

Nothing in this Form shall be construed to imply that the Commission has verified any information contained herein.

1. SEC Identification Number 14829 2. BIR Tax Identification No. 000-164-757

3. Pilipinas Shell Petroleum Corporation
Exact name of issuer as specified in its charter

4. Taguig City, Metro Manila, Philippines
Province, country or other jurisdiction
of of incorporation

5. Industry Classification Code: (SEC Use Only)

6. 41st Floor, The Finance Center, 26th Street corner 9th Avenue
Bonifacio Global City, Brgy. Fort Bonifacio Taguig City, Metro Manila 1635
Address of principal office Postal Code

7. (632) 3 499 4001
Issuer's telephone number, including area code

8. N/A Former name or former address, if changed since last report

9. Are any of the issuer's securities listed on a Stock Exchange?

Yes [] No []

If yes, disclose the name of such Stock Exchange and the class of securities listed therein:

Title of Each Class	Number of Shares of Common Stock Outstanding and Amount of Debt Outstanding
Common	1,613,444,202

PART I – REPRESENTATIONS

If the subject report could not be filed **due to COVID19** and the issuer seeks relief from SRC Rule 17-1, the following should be completed. (Check box if appropriate)

- (a) The operation of the Company is Domestic Only Domestic and Foreign
- (b) The subject annual report on SEC Form 17-A and/or the subject quarterly report on SEC Form 17-Q will be filed within the period prescribed in SEC MC 5, series of 2020 or in any amendment thereto.¹

PART II – OTHER INFORMATION

- (a) Name, address and telephone number, including area code, and position/title of person to contact in regard to this notification

Atty. Erwin R. Orcio

Managing Counsel – Downstream and Corporate Secretary (FICD)

Pilipinas Shell Petroleum Corporation

41st Floor, The Finance Center, 26th Street corner 9th Avenue

Bonifacio Global City, Barangay Fort Bonifacio

Taguig City, National Capital Region

Philippines 1635

Mobile Number: +63 917 548 3479

- (b) Have all other periodic reports required under Section 17 of the Code and under Sections 25 and 177 of the Revised Corporation Code, during the preceding 12 months, or for such shorter period that the issuer was required to file such report(s), been filed? If the answer is no, identify the report(s).

Yes No Reports:

- (c) The indicative date the company would convene the Annual Stockholders' Meeting ("ASM"):

The Corporation's AGM based on its By-Laws is set to be held on the second Tuesday in May. In this regard, the Corporation made the relevant disclosure through a Current Report (17-C) filed after its Board Meeting held on 26 March 2020. The Board likewise delegated the authority to determine the ASM date and closing of the Stock and Transfer Book to the President and Chief Executive Officer and the Treasurer. The Corporation plans to hold its ASM in July 2020, as may be finally determined by the foregoing officers and in compliance with the notice and legal requirements provided under the applicable laws.

¹ For PLC with domestic operation only, the filing of 17-A or 17-Q is extended until 30 June 2020. For PLC with foreign operation, the filing of said reports is extended until 30 June 2020 or 60 days from that date of lifting of travel restrictions/ban by the concerned government authorities, whichever comes later.

SIGNATURE

Pursuant to the requirements of SRC Rule 17-1, the Corporation has duly caused this report to be signed on its behalf by the undersigned hereunto duly authorized.

Date: 08 April 2020

A handwritten signature in black ink, appearing to read "Erwin R. Orcio". The signature is written in a cursive style with a large initial "E" and "O".

ERWIN R. ORCIO
Corporate Secretary