



12 April 2023

Dear Shareholder,

We hope that you and your families are healthy and well.

The 2023 Annual Meeting of the Stockholders will be held **virtually** on **09 May 2023 (Tuesday)** at **2:00 P.M.** through Shell Operated Webcast. Please refer to item (1)b below for details on how to register.

In preparation for that meeting, we refer you to the following documents that can be accessed through www.pilipinas.shell.com.ph:

- 1) 2023 Definitive Information Statement (20-IS), including the Agenda of the Meeting;
 - a. Sample proxy form, which is provided for your convenience (we are not soliciting your proxy);
 - b. Procedure to participate, including the webcast link;
- 2) 2022 Audited Financial Statements;
- 3) 2022 Annual Report (17-A);
- 4) 2022 Annual and Sustainability Report;
- 5) Certifications of Independent Directors;
- 6) Certification of No Government Employee; and
- 7) Draft of the Minutes of the Special Meeting of the Stockholders held on 26 September 2022.

Should you have any questions or would like to seek clarifications, you may communicate with the Corporate Secretary by sending an email to PSPC-Governance@shell.com.

We look forward to your attendance at our Annual Meeting.

Thank you for your continued support.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Lorelie Q. Osial'.

LORELIE Q. OSIAL
President and Chief Executive Officer

NOTE: WE ARE NOT SOLICITING FOR A PROXY. YOU DO NOT NEED TO ISSUE A PROXY.