



05 September 2022

Dear Shareholder,

Greetings!

We are grateful for your continued support of our company. To ensure your safety, our 2022 Special Meeting of the Stockholders will be held virtually on 26 September 2022 (Monday) at 2:00 P.M. through Shell Operated Webcast platform [please refer to item 1) b for details on how to register].

In preparation for that meeting, we invite your attention to the following documents that can be accessed thru [www.pilipinas.shell.com.ph](http://www.pilipinas.shell.com.ph):

- 1) 2022 Definitive Information Statement (20-IS), including the Agenda of the Meeting;
  - a. Sample proxy form, which is provided for your convenience (we are not soliciting your proxy);
  - b. Procedure to Participate including the webcast link;
- 2) 2022 Second Quarter Results (17-Q);
- 3) 2021 Annual Report (17-A); and
- 4) Draft of the Minutes of the Annual Meeting of the Stockholders held on 06 May 2022.

Should you have any questions or would like to seek clarifications, you may communicate with the Corporate Secretary by sending an email to [PSPC-Governance@shell.com](mailto:PSPC-Governance@shell.com).

We look forward to seeing you at our Special Meeting.

In the meantime, please keep safe and strictly follow health protocols.

Very truly yours,

A handwritten signature in black ink, appearing to read "Lorelie Q. Osial".

**LORELIE Q. OSIAL**  
President and Chief Executive Officer