



11 April 2022

Dear Shareholder,

We hope that you and your families are healthy and well during these challenging and volatile times. For your safety, the 2022 Annual Meeting of the Stockholders will be held **virtually** on **06 May 2022 (Friday)** at **2:00 P.M.** through Shell Operated Webcast [please refer to item 1) b for details on how to register].

In preparation for that meeting, we refer you to the following documents that can be accessed thru [www.pilipinas.shell.com.ph](http://www.pilipinas.shell.com.ph):

- 1) 2022 Definitive Information Statement (20-IS), including the Agenda of the Meeting;
  - a. Sample proxy form, which is provided for your convenience (we are not soliciting your proxy);
  - b. Procedure to Participate including the webcast link;
- 2) 2021 Audited Financial Statements;
- 3) 2021 Annual Report (17-A);
- 4) 2021 Annual and Sustainability Report;
- 5) Certifications of Independent Directors;
- 6) Certification of No Government Employee; and
- 7) Draft of the Minutes of the Annual Meeting of the Stockholders held on 11 May 2021.

Should you have any questions or would like to seek clarifications, you may communicate with the Corporate Secretary by sending an email to [PSPC-Governance@shell.com](mailto:PSPC-Governance@shell.com).

We look forward to seeing you at our Annual Meeting. Thank you for your continued support.

Please stay safe and observe the health protocols.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Lorelie Q. Osial'.

**LORELIE Q. OSIAL**  
President and Chief Executive Officer

NOTE: WE ARE NOT SOLICITING FOR A PROXY. YOU DO NO NEED TO ISSUE A PROXY.